

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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May 4, 2004

**FROM: THOMAS R. LAURIN, DIRECTOR
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT**

**SUBJECT: CONTRACT WITH WEST END YMCA FOR THE CONSTRUCTION OF
PARKING LOT IMPROVEMENTS - FOURTH DISTRICT**

RECOMMENDATION: Approve contract with the West End YMCA for the design and construction of parking lot improvements to the West End YMCA's Ontario-Montclair facility, in the amount of \$81,108, and for maintenance and operation of the facility for a contract term of no less than ten (10) years following completion of the improvements.

BACKGROUND INFORMATION: Each year the County receives an entitlement grant under the Community Development Block Grant (CDBG) program to allow the funding of activities that benefit low-and moderate-income persons. During the preparation of the County's annual CDBG program application, interested groups, including community-based organizations, will submit applications to receive funding for specific projects. After an initial evaluation by ECD staff on CDBG program eligibility, project proposals are submitted to the Board of Supervisors for funding consideration. The list of approved project proposals is submitted to the U.S. Department of Housing and Urban Development (HUD) in the form of an annual CDBG Action Plan under the County's five-year Consolidated Plan. As part of the County's Consolidated Plan for FY 2002-03, the Board of Supervisors allocated \$81,108 in CDBG funds to the West End YMCA for the design and construction of parking lot improvements to the West End YMCA's Ontario-Montclair facility, located at 215 W. "C" Street, Ontario, CA. The City of Ontario has provided \$68,000 in matching funds for this project, in the 2002-03 and 2003-04 program years. The total cost of the project is \$149,108.

Under this contract, the County will provide construction management services for the project. The West End YMCA will continue to maintain and operate the facility for ten years (10) years from the date following completion of the facility improvements. The contract specifies the terms and assurances necessary for compliance with County requirements and CDBG program regulations.

The West End YMCA's Ontario-Montclair facility is located in Ontario's Center City Redevelopment Project Area. Rehabilitating the Ontario-Montclair YMCA parking lot will promote the City's redevelopment objectives of addressing the physical conditions of blight and enhancing public safety. The Ontario-Montclair facility provides social, educational, and recreational programs to children, teens and adults living in Montclair, Ontario, Upland, and surrounding communities of the Fourth Supervisorial District.

Record of Action of the Board of Supervisors

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REVIEW AND APPROVAL BY OTHERS: This contract was reviewed and approved by Deputy County Counsel, Michelle D. Blakemore (909-387-5455) on April 16, 2004; the Department of Economic and Community Development 's Contract Compliance Designee, David Larsen (909-388-0959) on April 13, 2004; the County Administrative Office, Patricia M. Cole, Administrative Analyst III (909-387-5346) on April 25, 2004; and the Architecture and Engineering Department, Daniel Ojeda, Director (909-387-5025) on April 28, 2004.

FINANCIAL IMPACT: CDBG funds in the amount of \$81,108 have been allocated for this project and were budgeted in the Department's FY 2003/04 Budget (SBA-ECD). This action has no effect on the County General Fund.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action based on this contract being fully funded by CDBG Federal Funds that are not in jeopardy for fiscal year 2003/04.

SUPERVISORIAL DISTRICT(S): 4th.

PRESENTER: Thomas R. Laurin, Director, 388-0808.

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